From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/6/2021 1:53:51 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

hey Radha -- just one thing to flag: the set with "Radha" next to them aren't the <u>complete</u> set of items on which we'll need Sec. Regan's direct input. We've found a few more, but I think we flagged the most important ones on the first pass

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/6/2021 3:09:17 AM

**To**: Klasen, Matthew [Klasen.Matthew@epa.gov]

i am scrolling through things and have flagged a few questions for the boss's special assistant but not sure how i can help right now!

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/6/2021 3:10:44 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

we may convene the group in a sec (at least in a chat) to work on some doc numbering & formatting issues that the new draft has introduced, but otherwise we're in good shape, I think

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/6/2021 3:11:25 AM

**To**: Klasen, Matthew [Klasen.Matthew@epa.gov]

it looks like answers are coming along and i am going to wake up at 6ish to do a clean read/proof stuff

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/6/2021 3:28:08 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]

hi! we're nearly there through Robin's comments and should be ready soon to send you final versions

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/6/2021 3:36:56 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]

are you done going through the doc? just making sure we're done editing before pulling down the attachment

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/6/2021 3:37:17 PM

**To**: Klasen, Matthew [Klasen.Matthew@epa.gov]

yes! i am just collecting the yellow ones to send off to Regan's special assistant

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/6/2021 3:37:21 PM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

but not editing

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/6/2021 3:39:17 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]

Karen & Kristien are wrapping up one last pass and we'll send you the full package for emailing probably at 10:50ish

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/6/2021 3:44:43 PM

**To**: Klasen, Matthew [Klasen.Matthew@epa.gov]

hey matt did i mess up the formatting on question 151?

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/6/2021 3:54:03 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]

I'm saving them on my desktop now, doing one last pass through the question #s, and then I'll send you all the pieces

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/6/2021 4:00:58 PM

**To**: Adhar, Radha [Adhar.Radha@epa.gov]

ok, just sent you the pieces! Let me know if you have any questions

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/6/2021 11:43:22 PM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

Hey matt, just wanted to make sure i should sit tight and wait beofre starting to read through

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/6/2021 11:47:50 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]

I think we're pretty close; Karen and Kristien and Pat are tackling the OP and OAR pieces and I'm cleaning up Track Changes detritus

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 12:09:30 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

start at the beginning and review the track changes; make any edits you'd like along the way; we've highlighted some areas and added margin comments where comments introduced an issue, so take a look at those in particular and feel free to remove the highlighting and delete the comment once you're comfortable with what it says

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 12:09:37 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

we can accept all changes at the end

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 12:10:04 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

Pat and Karen are still working on OAR but are late enough in the document to not conflict with your review

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 12:16:00 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

if any issues, Kristien is the expert on OP, and Karen or Pat for OAR

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 12:18:29 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

Hey matt, can i delete comments?

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 1:23:23 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

hey homey i'm scared i messed something up

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 1:23:28 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

i cannged the numbering!

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 1:24:24 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

ok! I'm sure we can rescue it

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 1:24:35 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

it's become misaligned at least a half dozen times by now

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 1:25:55 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

do you see how they are now all renumbered?

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 1:31:36 AM

**To**: Klasen, Matthew [Klasen.Matthew@epa.gov]

edits keep creeping up..i think? am i hallucinating?

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 1:31:57 AM

**To**: Klasen, Matthew [Klasen.Matthew@epa.gov]

i also pretty sure i meessed up a question and now can't find it but think we gotta get it to OGC now

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 1:33:09 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

yeah, I think we can piece things together tonight or tomorrow morning if needed

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 1:33:47 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

if you're done with the substance part, one of us can pull down a clean file and email it along with the ToC -- not sure if you or Robin want to do the sending to OGC?

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 1:34:34 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

and eitehr way works! Dan has asked to be copied so he can get an early start

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 1:34:45 AM

**To**: Klasen, Matthew [Klasen.Matthew@epa.gov]

since i told him they would be later tomorrow am, around 10 if possible

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 1:36:38 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

Robin seems to be online -- is it worth a quick call to her to sort out the next step?

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/7/2021 1:37:22 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

great; she was also wondering about the right deadline for us to give OGC

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/7/2021 1:41:14 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

Awesome, we just connected and she's sending a note to OGC and will copy us, utech, Kristien and a few other folks from OGC who are expecting her note

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/8/2021 12:22:10 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

Hey matt, did anyone cross check our questions with what EPW sent? i am about to but just wanted to ask before i get started

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 12:46:40 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

Kristien will do the final PDFing in the morning, leveraging her experience in that all the time with oversight

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/8/2021 12:46:40 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

welll that's what i'm wondering, should i ask dan to make it earlier

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 12:47:12 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

I think Dan reinforcing the Committee's deadline (and trying to get us more time) would be very helpful

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 12:49:20 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

just one more thing for your awareness: we are checking with the team leaders on whether standard practice has been having a transmittal (EPA letterhead or not) on external-nominee QFRs

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 12:56:56 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

it may be worth checking with her to check on 1) this coming from him vs. you or Dan, and 2) whether she would like a cover note

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 12:57:17 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

if we need Sec Regan to do the emailing, that adds another layer between 9 and 9:30

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 12:58:14 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

thanks. we could easily draft a cover letter consistent with prior practices (either for EPA or for Sec Regan to sign) but obviously that adds one more thing to do that we'd skip if we can

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/8/2021 2:18:48 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

Hey matt, no cover note and she didn't answer whether Sec Regan has to send it, but i think its cool if it's me. Also Dan emailed the whitehouse with a sooner the better request!

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/8/2021 2:30:58 AM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

hey matt, can we use the answer for 75 in 74? i don't want to touch anything unless its something small but i think the answer in 74 is garbled

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 2:34:47 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

yes, I think so. Kristien's taking a look, since she helped draft it with Justina

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 3:00:11 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

fantastic! ok, so we're going to reconfigure the shared file (accepting all changes) and will send a new link shortly

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/8/2021 3:00:45 AM

**To**: Klasen, Matthew [Klasen.Matthew@epa.gov]

and then we should all read throught that one?

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 3:15:02 AM

To: Adhar, Radha [Adhar.Radha@epa.gov]

we've accepted all changes in the same shared file we've been using, we've re-enabled track changes, and we're going to do a quick Karen-Kristien-Sven-Matt read of the clean doc to flag anything else we see, and then send a clean version to the OCIR QFR group for final proofing

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 2:09:07 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]; Thundiyil, Karen [Thundiyil.Karen@epa.gov]; Knapp, Kristien

[Knapp.Kristien@epa.gov]; Richardson, RobinH [Richardson.RobinH@epa.gov]

hi Radha -- KK is wrapping up a last set of edits now, and the plan is for her to send you a PDF around 9:20 to shoot off to EPW

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 2:24:25 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]; Thundiyil, Karen [Thundiyil.Karen@epa.gov]; Knapp, Kristien

[Knapp.Kristien@epa.gov]; Richardson, RobinH [Richardson.RobinH@epa.gov]

Radha -- coming your way from KK momentarily

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 4:02:15 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]; Thundiyil, Karen [Thundiyil.Karen@epa.gov]; Knapp, Kristien

[Knapp.Kristien@epa.gov]; Richardson, RobinH [Richardson.RobinH@epa.gov]

hi team! thoughts on sending the final QFRs to the overall OCIR Congressional team? and if so, what guidance should we give people on distributing them more widely?

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/8/2021 4:03:01 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]; Thundiyil, Karen [Thundiyil.Karen@epa.gov]; Knapp, Kristien

[Knapp.Kristien@epa.gov]; Richardson, RobinH [Richardson.RobinH@epa.gov]

I've received three questions from folks so far asking to see the final versions (both within and outside OCIR). Robin, I seem to remember yesterday morning us thinking that we could send to folks if they ask, but perhaps not immediately blast them out to everyone?

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/11/2021 7:44:13 PM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

awesome we assisted with that FYI

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 2/11/2021 7:46:10 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]

cool -- yeah, Ed Walsh mentioned that to me (and suggested that the new bill text today reflects our input)

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 2/21/2021 3:31:54 PM

To: Klasen, Matthew [Klasen.Matthew@epa.gov]

oh god

From: Klasen, Matthew [Klasen.Matthew@epa.gov]

**Sent**: 3/8/2021 2:21:11 PM

To: Adhar, Radha [Adhar.Radha@epa.gov]

hi! Kristien on Friday morning just raised a question of whether folks had heard about any active consideration of using the CRA on anything EPA-related, so my reply was just to send along my own informal sense that I hadn't heard any recent chatter about it

From: Adhar, Radha [Adhar.Radha@epa.gov]

**Sent**: 3/11/2021 1:48:02 AM

To: Thundiyil, Karen [Thundiyil.Karen@epa.gov]; Knapp, Kristien [Knapp.Kristien@epa.gov]; Klasen, Matthew

[Klasen.Matthew@epa.gov]

1. OCIR Receipt and Drafting (Wednesday-Thursday)

2. Program Review and Approval (Thursday-Friday)

3. COS and Nominee Review (Weekend)

4. OGC Review (Monday)

5. WH Review (Tuesday)